

University nuxelhot'ine thaa?ehots'j nistameyimâkanak Blue Quills

**Indigenous Owned & Governed – Making a Difference – Living the Vision of our Ancestors
Land, Language, Ceremony Relationship – Treaty Protection Site**

Employment Opportunity

UnBQ is inviting applications for the position of **Program Lead Community Based Environmental Monitoring Training (CEMT)**.

Aligning with the BQ philosophy, vision and mission, this individual's responsibilities include program administration, teaching, student advising, as well as research, curriculum planning and development.

We are looking for a dynamic motivated team player with a background in environmental education. The successful candidate will have a Masters degree or equivalent in a related field and a minimum of three years experience in teaching adults, administration, research, and staff supervision.

The Program Lead will play a crucial role in the implementation of the CEMT Program. They are expected to be a strong leader with interpersonal skills suited for supporting post-secondary students and representing the program to stakeholders and funders. The applicant should have experience in up-to-date environmental practices and feel comfortable researching changes in the environmental field, in order to coordinate the long-term success of the CEMT program.

The Program Lead's Responsibilities will include:

- Plan the curriculum based on the program outline and course requirements,
- Coordination of instructors and instructional material,
- Instruct courses as required,
- Schedule field trips and events off campus,
- Conduct regular check-ins with the students,
- Student support (advising, tutoring, referrals),
- Coordinate educational aids as required for students (meetings with UnBQ Student Services and other support systems),
- Administration of CEMT documents,
- Quarterly reports to summarize the program for funders,
- Attend stakeholder meetings and present on the program's progress,
- Upholding themselves and the students to University Blue Quills Standards and Policies,

- Implement disciplinary action as required (student withdrawal), and
- Interview potential students for future years.

Blue Quills is committed to a learning environment governed by Indigenous Knowledge and Practice exploring multiple knowledges, preference will be given to candidates with proficiency in Cree and/or Dene languages and with lived experience in Indigenous Nations.

For additional information please contact Sherri Chisan, President, sherric@bluequills.ca
780-645-4455 ext. 117

Posted: February 17, 2023

Please submit a CV/ resume with references to Sheila Poitras, Executive Assistant at sheilap@bluequills.ca or by fax 780-645-5215. This is an open competition until a suitable candidate is found. Only applicants selected for interviews will be contacted.