

University nuxelhot'ine thaa?ehots'ı nistameyimâkanak Blue Quills
Indigenous Owned & Governed – Making a Difference – Living the Vision of our Ancestors
Land, Language, Ceremony Relationship – Treaty Protection Site

Employment Opportunity: Dean of Social Work Programs

University nuhelot'ine thaiyots'ı nistameyimâkanak Blue Quills (UnBQ) is currently seeking a Dean of Social Work, aligning with the vision, mission, and philosophy of the University. The Dean is responsible for organizing and directing program activities, supervising staff, maintaining program accreditation, and ensuring that the program is aligned with current NIAB and ACSW social work program standards. The Dean provides oversight for Diploma, Degree, and Master's programs regarding curriculum development and delivery, transfer agreements, and ensuring that program elements are rooted within Indigenous knowledge systems. The Dean reports to the UnBQ Vice President Academic and guides program development through a local Program Advisory Committee.

Essential duties/responsibilities include but are not limited to:

- Leadership responsibility for program oversight, coordination, and evaluation of the Program
- Preparing reports, correspondence, and materials necessary to support effective and efficient program operations
- Managing student admissions, student advising, teaching as required
- Ensuring curriculum meets the Cultural Standards articulated by the Council of Elders
- Facilitating program expenditures within approved budget categories and allocations
- Engage in proposal writing and research activities when required
- Orienting, directing, supervising and evaluating program personnel through the use of a collaborative management style,
- Networking with other First Nations and public post-secondary institutions, and
- Contributing to UnBQ organizational growth, sustainability, and well-being.

MINIMUM QUALIFICATIONS

- MSW Degree (or Master level in related discipline), preference will be given to candidates with a doctorate or registered in a doctorate program.
- Social Worker (RSW) with the Alberta College of Social Workers
- Have three years of experience in program management, administration, supervision
- Possess excellent communication skills; both written and verbal.
- Demonstrate leadership qualities; mentoring, facilitating, decision-making, and delegation of responsibilities.
- Strong organization, time-management, research, interpersonal and team skills.
- Possess initiative, self-motivation, creativity and imagination.
- Computer proficiency in MS Office/ Teams and Internet use
- Valid class 5 drivers and ability to travel when needed
- Preference will be given to candidates with extensive lived experience working with Indigenous Peoples, knowledge, language, and cultural practices.

Posted: July 11, 2024 Closing date: Until Suitable Candidate Found

How to Apply: Please submit resume with references to Sheila Poitras, Executive Assistant at sheilap@bluequills.ca or fax (780) 645-5215.