



### **Employment Opportunity - Full-Time Position**

UnBQ requires an **Addictions Counsellor Program Lead**. Aligning with the BQ philosophy, vision and mission statements, this individual will be part of a team delivering the Addictions Counsellor Program at Blue Quills.

### **Responsibilities**

- Working with the Blue Quills team on the development and delivery of Addictions Counsellor Program.
- Immediate responsibilities for curriculum review and development, student recruitment and support, and program scheduling, including administrative, teaching and student advising duties.
- Being involved in all facets of planning, development, delivery, and on-going support of the ACP program.
- Being involved on-site preparation, staffing, student recruitment and retention.

### **Qualifications:**

- Experience in management in the addictions and/or adult education field.
- Experience teaching in a secondary, community college or alternative educational setting.
- Experience working with First Nations organizations.
- Preferably a Master's degree in a specialization relevant to the Addictions field or equivalent education and experience.
- Excellent organizational, planning, budgeting, and interpersonal communication skills (oral and written)
- Proficient in Microsoft Office applications.

**Posted: October 25, 2023**

**Closing Date:** November 6 or open until a suitable candidate is found. Please send your resume, and cover letter electronically as soon as possible to: **Sheila Poitras, Executive Assistant,** [sheilap@bluequills.ca](mailto:sheilap@bluequills.ca) We thank all applicants for their interest, however only those chosen for an interview will be contacted.